YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	DE PAUL INSTITUTE OF SCIENCE AND TECHNOLOGY
• Name of the Head of the institution	Fr. (Dr.) Johny Chacko Mangalath
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842911811
• Mobile no	09544351988
• Registered e-mail	mail@depaul.edu.in
• Alternate e-mail	iqac@depaul.edu.in
• Address	De Paul Nagar Angamaly South
• City/Town	Angamaly
• State/UT	Kerala
• Pin Code	683573
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Mahatma Gandhi University**
• Name of the IQAC Coordinator	**Dinumol Philip**
• Phone No.	**04842911819**
• Alternate phone No.	**04842911800**
• Mobile	**09947898627**
• IQAC e-mail address	**iqac@depaul.edu.in**
• Alternate Email address	**dinu89@depaul.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://depaul.edu.in/IQAC/reports
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://depaul.edu.in/academics/calender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.11**	**2023**	**24/01/2023**	**23/01/2028**

6.Date of Establishment of IQAC	**17/01/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Commencement of Startup
Solar power system initiatives
New DiST Library Complex
Approval for 2 new Programmes - BSC Hotel Management & BSC Psychology
Embraces FYUGP and credit-based learning

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Launching new programmes	Approval for BSC Hotel Management & BSC Psychology was granted by the university & will start by the academic year 2025
Better Energy Utilization	Solar power systems started functional from October 2024 in the college
Promoting Advanced Learners	An Administrative training programme "skill up" organized by advanced leaners as a 7 day series in the month of March & April 2024
More social outreach & skill enhancement programs	Executed a total of 57 programs during the academic year 2023-24
More Number of MoUs	The institution had entered into agreement with 23 entities during the year
Increase College Visibility	New LED wall at the main entrance of the college

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	27/02/2024

15.Multidisciplinary / interdisciplinary

In line with the vision of NEP 2020, which promotes a holistic and multidisciplinary education system, Depaul Institute of Science & Technology has introduced innovative and adaptable curricula to

encourage interdisciplinary. This approach is designed to provide students with diverse knowledge and practical skills across disciplines, empowering them to address real-world challenges effectively. Our institution takes pride in offering a unique triple major program that combines English, Literature, Communication, and Journalism under one umbrella. At DiST, we strive to create a flexible academic environment by allowing students to choose from a wide range of interdisciplinary courses as part of their undergraduate education. We are dedicated to broadening our multidisciplinary programs in the future to provide even more diverse learning opportunities. To enrich students' academic journeys, we host various workshops, seminars, and conferences that bring together professionals from different fields to explore interdisciplinary topics. These events emphasize active student engagement to encourage critical thinking and diverse perspectives. Our open and inclusive admission policies invite students from all academic backgrounds, fostering a lively and diverse community where every individual can thrive and contribute to a dynamic learning experience.

16.Academic bank of credits (ABC):

The college is affiliated with Mahatma Gandhi University, Kottayam, Kerala, which has implemented the necessary statutory changes to adopt the Academic Bank of Credits (ABC) framework starting with the 2024 admissions. To ensure the effective implementation of ABC, the college has established the required institutional processes. Key initiatives in this regard includes serving as an authorized NPTEL local chapter, actively encouraging students to enroll in NPTEL courses. Establishing a dedicated institutional framework that facilitates student enrollment in online courses.

17.Skill development:

The college provides skill-oriented training, enhancing students' employability and expertise in multiple fields. The Soft Skill and Professional Enhancement Programme, a collaborative initiative by the DiST School of Professional Development and the Placement Cell, aims to prepare students for career success by developing industry-relevant competencies. The program focuses on building confidence, managing stress, and nurturing key professional skills through diverse and interactive sessions. To enhance professional growth, the Placement Cell conducts training sessions and incorporates weekly value-based education to cultivate a positive mindset among students. 135 Add on courses were provided for the students during the academic year with 1300 enrollments & 851 certified students. Life skills are integrated into the academic experience through the

institution's 18 active clubs, equipping students with practical expertise for both personal and career advancement. This initiative reflects DiST's commitment to holistic student development by offering tailored training in English communication, self-assessment strategies for personal improvement, and targeted skills for placement success. It is designed to ensure students are well-prepared to meet industry demands and achieve their career goals. The program features innovative approaches to learning, such as peer engagement through "Each One Teach One," alongside creative skill-building activities like Be the Change - Monthly Habit Initiative, Fun Friday, Radio DiST, Wassup English videos, and Word of the Day. These initiatives encourage active participation while enhancing critical skills in unique ways. Additionally, the Placement Cell facilitates various preparatory activities, including workshops on communication and soft skills, mock placement exercises, and interactions with alumni and industry professionals. Industrial visits provide firsthand exposure to professional environments, ensuring students gain the practical knowledge required to excel in their chosen fields. The institution also offers entrepreneurship development initiatives, and career guidance to support students' growth. For certain disciplines, students are required to participate in internships, on-the-job training, hands-on activities, and industry visits. These practical experiences are integral to building the professional skills essential for successful employment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating the Indian knowledge system plays a crucial role in preserving the nation's cultural heritage while fostering a strong sense of pride and identity among students. The institution has actively worked towards embedding Indian Knowledge Systems within its academic structure. Located in Kerala, where Malayalam is the dominant language, the college adopts both Malayalam and English for instruction, ensuring accessibility and inclusivity. The curriculum includes courses in Malayalam and Hindi, emphasizing the importance of regional and national languages in strengthening cultural ties. The institution celebrates the rich diversity of India's culture through festivals and events like Kerala Piravi and Onam, creating a platform for students to engage with their cultural roots. Additionally, the college promotes wellness by organizing Yoga Day celebrations and offering weekly yoga sessions, supporting the physical and mental health of students. Cultural awareness is further enriched through events organized by the student union, which reflect the diverse traditions of India. Traditional art forms

such as Naadanpattu, Naadodinritham, Thiruvaathira kalli, Maargamkali etc. are performed at various college functions and during the university kalolsavam, helping preserve these cultural practices. In alignment with the Indian educational tradition of learning closely with nature, the college encourages students to connect with the environment. Nature camps are organized, where students gain valuable insights by directly exploring nature, fostering an experiential approach to learning and personal growth.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has successfully implemented Outcome-Based Education (OBE) in line with the National Education Policy (NEP) 2020, showcasing effective practices. A key feature of this approach is the development of a curriculum focused on clearly defined learning outcomes for each course. This is complemented by continuous assessments and feedback systems that monitor and support students' progress toward these outcomes. In addition, the institution regularly evaluates and refines its teaching methods to improve student learning experiences and to stay aligned with the evolving requirements of NEP 2020. DiST has established a structured OBE evaluation framework, which involves defining Program Outcomes (POs) and Program Specific Outcomes (PSOs) for each course, ensuring that Course Outcomes (COs) are aligned with these broader goals. The institution also sets clear rubrics for assessing COs through direct evaluation methods. The grading system for undergraduate programs is precisely designed to correlate internal assessments with the respective COs. At the end of each semester, the attainment of COs, POs, and PSOs is assessed using specific indicators within the rubric, enabling an accurate measurement of progress. At the completion of a program, the overall attainment levels are calculated to reflect the comprehensive application of the OBE framework.

20.Distance education/online education:

As an NPTEL chapter, the college provides students with access to a variety of online courses developed by top Indian institutions, enhancing their knowledge with high-quality content in specialized areas. Encouraging student participation in Massive Open Online Courses (MOOCs) through platforms such as NPTEL, SWAYAM, and COURSERA is a key priority at DiST. Since August 29, 2017, the institution has been an official local chapter of SWAYAM NPTEL. Both faculty and students have earned certificates, including those from the Faculty Development Program (FDP). During the academic year 2023-2024, there were 647 enrollments, leading to 227 certifications.

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**507**
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	**1441**
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**124**
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	**461**
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	**87**
File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**87**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**56**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**24.43**
4.3 Total number of computers on campus for academic purposes	**298**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **At DiST, curriculum development forms the backbone of academic progress. Departments align activities with the institution's vision through well-structured calendars, timetables, and lesson plans, incorporating feedback from students and guardians. Biannual evaluations ensure alignment with institutional goals.**
- **An annual academic retreat refines teaching methodologies and finalizes schedules, while weekly department meetings monitor progress, with updates documented on the intranet.**
- **Students gain practical insights through workshops, seminars, industrial visits, and projects. Personalized counselling and mentoring address individual challenges, and weekly remedial classes aid slow learners, improving overall performance. Increased library usage promotes independent learning.**
- **Class committees meet twice per semester to resolve concerns, and the Examination Cell oversees assessments and progress reporting. Advanced tools like Drilbit plagiarism software and Dicoman and new system Dicuman enhance document management and**

streamline club and event activities.

- The Academic Monitoring Committee ensures compliance with plans through biannual evaluations, while departmental associations enrich learning with talks and competitions.
- Through innovation, comprehensive support, and co-curricular opportunities, DiST fosters academic excellence, equipping students for a successful future.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://aqar.depaul.edu.in/view/criteria/1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- DiST upholds academic rigor by adhering to MG University's syllabus, academic calendar, and examination schedule. The annual retreat, Renaissance, shapes departmental calendars, encompassing bridge programs, internal exams, value education, seminars, industry visits, and add-on courses.
- Departments align semester activity plans with the consolidated college calendar. Teachers prepare detailed lesson plans with teaching strategies and resources, documenting progress on the DiCoMan Intranet.
- Monthly quality assurance audits ensure compliance with plans, while the Academic Monitoring Committee evaluates semester-end performance and reports to the IQAC. DiST adopts Outcome-Based Education and Continual Internal Evaluation to ensure effective learning outcomes.
- Student's attendance and internal exam marks are displayed on DiCoMan, providing students with easy access. Internal exam results are analysed to identify weak students, who are supported with targeted remedial classes. Teachers maintain high standards by preparing question papers and answer keys.
- Teachers and students utilize Moodle and Classrooms for sharing notes, submitting assignments, and conducting online exams.
- Parents stay informed through PTA meetings and open houses. Sessional marks are transparently displayed at semester-end, with grievances addressed by department and college-level committees.
- This structured and transparent academic framework fosters continual improvement, empowering students for academic

excellence and holistic growth.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://aqar.depaul.edu.in/view/criteria/2

1.1.3 - Teachers of the Institution participate in `A. All of the above` **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

135

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1300

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- DiST is dedicated to shaping responsible and caring individuals who can contribute positively to society. The college offers value education classes every week, covering important topics like moral values, human rights, environmental protection, and social responsibility, helping students develop a strong ethical foundation.
- All undergraduate programs include mandatory courses on Environmental Protection and Human Rights, ensuring students are aware of these crucial issues. The School of Professional Development focuses on personal growth, while the "Each One Teach One" and students exchange programs contribute more in academic development.
- The De Paul Organization for Women Empowerment helps female students build self-defence skills, promotes women's safety, and encourages entrepreneurship. DiST students also make and sell umbrellas and dish wash liquid to earn independently,

promoting self-reliance and financial independence.

- Students support their community through the "Sahapadiku Oru Veedu" program, which raises funds for house building and offers manual labour. DiST also organizes medical camps, blood donation drives, and rural outreach programs to support local communities.
- The college promotes sustainability through organic farming, recycling, and creating eco-friendly products. With a focus on entrepreneurship, social justice, and environmental care, DiST prepares students to become leaders who make a positive impact on the world

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

53

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

829

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://depaul.edu.in/IQAC/curriculum_feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://depaul.edu.in/IQAC/curriculum_feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

545

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

79

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts a comprehensive strategy to support student growth, starting with Orientation Programs and Bridge Courses designed to lay a strong academic foundation for new students. To enhance skill development, students participate in Aptitude Training and Add-On Programs, while the School of Professional Development (SPD) focuses on improving employability through soft skills training and talent recognition initiatives.

Advanced learners are provided opportunities to engage in research publications, presentations, external workshops, and programs such as 'Each One Teach One' and 'Talk to a Foreigner,' organized by SPD. They also benefit from access to a specialized E-library and financial support for completing MOOCs through platforms like NPTEL, SWAYAM, and Coursera. Moreover, the institution encourages participation in inter-collegiate events by offering partial funding.

For students requiring additional support, the institution conducts periodic assessments, such as internal exams and module-based tests, to identify areas for improvement and offers remedial coaching. A mentoring system and first-year counseling services provide personalized assistance to address individual learning needs.

This integrated approach ensures a balanced and inclusive learning experience, preparing students to meet academic and professional challenges effectively.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/11
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1441	87

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-focused methods to enhance learning experiences, including experiential learning, participative learning, and problem-solving techniques. Experiential learning is emphasized through the integration of practical industrial exposure with academic studies. This includes workshops, seminars, industrial visits, and interactions with industry professionals. Students actively engage in department-specific clubs and events like Trade Fair, where they simulate trading activities, as well as college festivals such as Dignito, Daksh, IFest, and Diora, which provide practical learning opportunities in their fields.

Outreach programs, such as visits to orphanages and old age homes, offer students an understanding of social challenges, while the curriculum incorporates block placements, field visits, rural camps, and initiatives like Snehaswaram to address societal issues. Industrial visits expose students to current industry trends and innovations. Unique initiatives like Each One Teach One promote peer learning and career guidance, while international exposure is provided through an exchange program with James Cook University in Australia.

Participative learning is fostered through club activities, day celebrations, inter-departmental competitions, skill development programs, and student exchange programs. Additionally, webinars, video conferences, and college festivals further enhance collaborative learning. Problem-solving skills are developed through hands-on activities such as case studies, lab sessions, internships, and projects.

This holistic and integrated approach equips students with practical skills, critical thinking abilities, and a strong sense of social responsibility, preparing them for both professional and societal challenges.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://aqar.depaul.edu.in/view/criteria/12

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute places a high priority on a well-developed ICT infrastructure to enhance academic, administrative, and operational processes, managed by a dedicated system administrator. With 25 Wi-Fi access points and a 135 Mbps broadband connection, students and faculty enjoy seamless high-speed internet access, enabling effective digital engagement. The Institute's commitment to staying up-to-date is reflected in its in-house developed website, which is updated daily.

Faculty are equipped with internet-enabled computers in their cabins, promoting efficient integration of technology into their work. Classrooms and seminar halls are outfitted with ceiling-mounted LCD projectors or LED TVs to support ICT-based teaching. Faculty utilize these resources alongside advanced software, audio tools, editing applications, mobile and web platforms, and online tools like Moodle, Google Classroom, and Webex for assignments and seminars.

The E-Library provides extensive access to resources such as ProQuest, DELNET, and the National Digital Library of India, offering a wealth of e-journals and e-books. University question papers are readily available on the intranet for reference. Students are also encouraged to participate in MOOCs on platforms like NPTEL,

SWAYAM, and Coursera. The Institute's affiliation with SWAYAM NPTEL since August 2017 has resulted in numerous certifications, reinforcing its dedication to advancing digital education.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

563

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism for internal assessment at the Institute is transparent and robust, emphasizing both frequency and methodology.

The Institute follows the university-prescribed assessment schemes and syllabus for all programs. Continuous Internal Evaluation materials, such as assignment records and internal marks, are systematically audited and stored on the intranet, ensuring accessibility for students and parents. The college handbook, available on the website, includes the academic calendar, departmental details, student guidelines, and university regulations. It also provides the program syllabus, detailing courses, credit hours, assessment criteria, and internal evaluation components. Program and course objectives are also published on the website for easy reference.

Class animators guide students on the internal and university

examination processes, while the Exam Cell organizes internal exams based on the academic calendar and semester plan. Exam schedules and related information are displayed on class notice boards. Semester plans specify timelines for assignments and seminars, including submission and mark publication dates. Students are required to complete subject-specific assignments and seminars as part of their academic activities.

Sessional marks are displayed for a week, allowing students to review their performance and raise queries before finalization. Faculty prepare internal exam question papers and answer keys, and after evaluation, students review their answer scripts. Marks are then uploaded to DiCoMan for student and parent access. Progress reports are issued post-exams, requiring parental signatures. Additionally, open houses are held each semester to facilitate parent-teacher interactions and discussions on student progress.

File Description	Documents
Any additional information	View File
Link for additional information	https://aqar.depaul.edu.in/view/criteria/16

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has established a three-tier grievance redressal system to address student concerns related to sessional marks. An academic calendar and semester activity plans are published annually to provide clarity on schedules. Detailed examination timetables are displayed on notice boards in advance. Faculty are responsible for preparing and submitting question papers and answer keys to the Exam Cell, while evaluated answer scripts are returned to students within ten days. This allows students to raise any assessment-related grievances with their class animator or Head of Department (HOD).

At the end of each semester, sessional marks are displayed on notice boards, with a one-week window for students to file grievances. Initial concerns are resolved within the department by a committee comprising the HOD, a senior faculty member, the class animator, and the subject teacher. Grievances that remain unresolved are escalated to the College Grievance Redressal Cell, which reviews documentation and consults with relevant faculty and HODs. If necessary, students can further escalate issues to the University Grievance Redressal Cell.

The Academic Monitoring Committee (AMC) evaluates examination-related grievances and recommends improvements. For concerns about University Examinations, such as unexpectedly low marks, students report issues to their animator or HOD. The Principal forwards these complaints to the University's Controller of Examinations and ensures follow-up for resolution. Any responses or updates from the University are promptly communicated to the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://aqar.depaul.edu.in/view/criteria/17

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs) define the knowledge, skills, and attitudes graduates are expected to acquire, while Programme Specific Outcomes (PSOs) emphasize the distinct capabilities tied to each program. Course Outcomes (COs) describe the specific goals of individual courses. These outcomes are available on the Mahatma Gandhi University website and are further complemented by department-specific outcomes not included in the syllabus. Together, these POs, PSOs, and COs are carefully structured to equip students with industry-relevant competencies.

To ensure clarity, POs and PSOs are communicated to students, faculty, parents, and other stakeholders at the start of the program, especially during the 'DeBuds' initiation day. Instructors introduce course objectives, along with the related outcomes and assessment criteria, at the beginning of each course. Annual departmental meetings are held to review the previous year's activities and plan for the next, focusing on POs, PSOs, COs, and faculty responsibilities. Semester Activity Plans, derived from these outcomes, guide faculty in delivering content effectively to students.

The Institute systematically tracks the achievement of outcomes by mapping POs, PSOs, and COs with numerical values. This enables precise assessment of student performance across courses and programs. Such detailed analysis helps evaluate program-specific outcomes for individual students and the entire cohort, ensuring a comprehensive understanding of educational achievements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://depaul.edu.in/academics/programs
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At DiST, student performance and progress are assessed using a direct grading system that includes Internal and Model Examinations, Assignments, Seminars, Attendance, Viva-Voce, and Internships, with a focus on formative assessments as specified in the syllabus. This method enables comprehensive monitoring of each student's growth throughout the program.

Assignments and seminar topics, selected by subject instructors based on intended outcomes, are given to students with clear submission deadlines, as outlined in the Semester Activity Plan posted in classrooms. This plan also includes the schedule for all examinations.

DiST's Outcome-Based Education (OBE) evaluation process consists of:

• Defining Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) for each program, in alignment with either the university syllabus or DiST's criteria. • Establishing Course Outcomes (COs) that align with POs and PSOs for each course. •Mapping each CO to the relevant POs and PSOs. • Using a rubric for CO evaluation, assigning grade points based on achievement percentages: above 60% (High), 50-60% (Medium), 40-50% (Low), and below 40% (zero). For CBCS Under Graduate Degree Programs post-2017, these thresholds are slightly adjusted. • Linking internal assessment components to the corresponding COs. • Evaluating COs, POs, and PSOs at the end of each semester using rubric indicators to assess attainment levels. • Calculating each student's overall achievement at the conclusion of their program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://aqar.depaul.edu.in/view/criteria/20

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

483

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://depaul.edu.in/assets/download/annual report23_24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://depaul.edu.in/assets/download/sss_2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.73

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	www.upiasi.org

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

De Paul Institute of Science and Technology nurtures diverse creative talents across disciplines, fostering partnerships with

industries and entrepreneurs.

. The institution facilitates student internships through strategic MoUs and enhances industry insights by maintaining memberships in professional organizations.

. The Innovation and Entrepreneurship Development Cell (IEDC) and the National Innovation and Start-Up Policy (NISP) Cell host workshops and seminars to strengthen entrepreneurial skills and provide government-supported assistance to start-ups.

. Focusing on the creation and transfer of knowledge, the library offers access to renowned databases such as DELNET and ProQuest, extensively utilized by faculty and students.

. The Moodle eLearning platform further enhances teaching and learning experiences.

. The institution encourages research through advanced degrees, quality journal publications, and policies promoting research and consultancy for societal growth. The De Paul Journal of Scientific Research (DJSR) serves as a platform for academics to share valuable insights.

. Additionally, the newsletter The Informer, produced by MA JMC students, hones skills in news reporting, editing, and design.

. The institution actively supports talent through academic events such as MS Excel Workshops, Trade Fairs, and Radio DiST, while students showcase creativity through installations, clay models, wall paintings, and other artistic projects.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/23

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

66

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

19

File Description	Documents
URL to the research page on HEI website	<u>https://depaul.edu.in/academics/dcrd</u>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **Sahapadikku Oru Veedu brings the DiST community together to build homes for financially disadvantaged individuals.**

- **Jingle Bells, organized by SADESS, creates an inclusive platform for specially-abled children, fostering a sense of belonging and celebration.**

- **The Each One Teach One initiative empowers students to teach English to underprivileged Malayalam-medium students at Holy Family School.**

- **KOOTTU, a student-driven initiative by the School of English, provides food, clothing, recreational activities, and companionship to the underprivileged.**

- **Outreach programmes such as HOPE by the School of Management and Santhwanam by School of Commerce engages with homes for the destitute, offering performances, games, essential supplies, and shared meals.**

- **Patheyam, a monthly outreach program by the School of English, distributes food packets to those in need, extending a hand of support.**

- **Floresta 23, an educational nature camp organized for Computer Science PG students in collaboration with the Forest Department, explores the wonders of nature.**

- **The Snehaswaram Club organizes events such as Snehathanal to provide support and companionship to isolated individuals.**

- **The Social Work Department's THALIR 2K23 is a rural camp designed**

for MSW students, emphasizing the study of community dynamics, rapport building, conducting surveys, and applying theoretical knowledge.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/33
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

62

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1441

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

182

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is set on a well-maintained 6-acre, 70-cent campus, with a built-up area of 10,611.97 square meters dedicated to teaching and learning spaces. It features an open-air auditorium, a large auditorium, two conference halls, and a seminar hall, all designed for various events, training sessions, and workshops.

There are 52 spacious, ventilated classrooms, equipped with 27 LCD projectors, 28 LED TVs, 2 interactive panel boards, and specialized spaces such as TV rooms, an audio recording studio, and a video screening and editing suite to enhance the learning experience.

The college also offers three well-equipped computing labs with an average of 60 systems per lab, an 800-square-foot art lab, and a 2D Classic Animation Lab. A dedicated server room supports 323 systems with 1 GBPS speed. All computers are licensed with Microsoft Campus and other essential software, including Autodesk and Adobe suites.

The campus is equipped with 21 Wi-Fi access points and a 400 Mbps broadband connection to ensure seamless connectivity. Multimedia students have access to advanced labs, including a VFX studio with a Chroma background and a digital media store.

Additional amenities include 24-hour power supply, accessibility features for Divyangjan, sewage treatment, sick rooms, staff rooms, and designated parking.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/39

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college emphasizes sports with well-maintained courts for volleyball, basketball, badminton, and table tennis. Trained coaches, alongside a full-time physical education faculty, help students excel in basketball, volleyball, and cricket, with several achieving success at the university and state levels. The college hosts an annual inter-collegiate volleyball tournament. Shared sports grounds with De Paul English Medium School provide additional practice space, and the gymnasium is equipped for weightlifting and powerlifting.

For wellness, the college offers in-house yoga sessions and celebrates International Yoga Day. Cultural activities are supported by three seminar halls for events and practice sessions, along with specialized studios, dubbing rooms, and editing suites for student projects.

In film and media, the college provides professional cameras, shooting gear, and a 750-seat auditorium. The digital lab for movie editing further enhances the creative environment.

Community service is active, with two NSS units and 100 volunteers participating in initiatives like blood donation drives, organic farming, and a medicinal plant garden. Annual NSS camps and social projects encourage students to engage with and contribute to the community.

The college hosts various celebrations, including youth festivals, inter-collegiate events, and local festival-related activities, enriching student life with events like College Day and Arts Day.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/40

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/103
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.43

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since its full automation in 2002, our library has been powered by the in-house developed 'DiCoMan' software, which features modules for Acquisition, Cataloguing, Circulation (Issue, Return, and Renewals), Serials Control, and OPAC. Staffed by one librarian and two support personnel, the library is located in the administrative building and is equipped with modern ICT infrastructure, including fiber optic INTRANET connectivity.

The library's collection includes 19140 books, 29 journals, and 70

periodicals, along with subscriptions to ProQuest, DELNET, and the National Digital Library of India, providing extensive access to e-resources. Users benefit from open access, with separate reading and reference areas. Additional features include attendance tracking, new arrivals displays, and CCTV surveillance for security.

The reading room, which accommodates 60 students, is organized into sections such as circulation, periodicals, digital library, and stacks. The library also houses a collection of rare books and manuscripts. Barcoded circulation is supported by barcode readers and WEB OPAC software. The intranet offers link search functionality, and library announcements are posted on notice boards. Additionally, the library hosts annual celebrations and competitions to enhance user engagement and communication.

This modernized library combines automation and user-focused services for efficient, accessible information management.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://aqar.depaul.edu.in/view/criteria/41

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.67

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

101.58

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The De Paul Institute of Science and Technology is equipped with 27 classrooms featuring LCD projectors, 25 with LED TVs, and 2 Interactive Panel Boards to create an engaging learning experience. The entire 6-acre campus is covered by extensive CCTV surveillance, ensuring the safety and security of students and staff. The college's technological infrastructure includes 298 computers, strategically positioned printers, and a strong Wi-Fi network supported by 22 routers, promoting a tech-savvy academic environment. The in-house developed Digital College Management System (DiCoMan) integrates key modules for Administration, Academics, Library, Accounts, and Stores, facilitating seamless communication and serving as a central hub for information. Regular updates to devices and software, along with robust antivirus protection, ensure the institution stays technologically up-to-date. A dedicated firewall enhances internet security, providing a safe and efficient online learning environment. The college's modern laboratories are designed to be both functional and aesthetically pleasing, creating an ideal space for hands-on learning. The hardware lab offers students practical experience in computer assembly and repair. By utilizing open-source tools, DiCoMan

optimizes campus processes, reduces manual data entry, and ensures easy access to information, improving administrative efficiency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/43

4.3.2 - Number of Computers

298

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS** Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

292.87

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

DiST's Digital Labs are efficiently managed by skilled staff responsible for software updates, system maintenance, and student supervision. Lab schedules align with class timetables, and both digital and manual attendance records are maintained for accuracy and transparency. The VFX Studio, part of the Digital Lab, is regularly monitored by faculty to ensure software and system updates, along with detailed record-keeping. The Audio Lab, staffed by sound specialists, focuses on recording, mixing, and editing, with a dedicated team member handling system upkeep. A log tracks equipment loans for student film projects. The Editing Suite is regularly updated to maintain its industry-standard facilities.

The college library remains open on working days, providing uninterrupted access to academic resources, with borrowing managed through student ID cards. Sports facilities are routinely checked and maintained, with players responsible for equipment and grounds upkeep. Computer repair requests are logged, with systems covered under an annual maintenance contract. Staff manage classrooms, infrastructure, and furniture, conducting yearly inspections for necessary repairs. Additionally, the campus's gymnasium, landscaping, waste management, electrical systems, UPS, generators, kitchen equipment, and washrooms are regularly maintained, ensuring a well-kept and sustainable campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/48

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

20

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

144

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://depaul.edu.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

490

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

490

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

47

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative Engagement: DiST actively promotes student engagement and representation in various administrative, co-curricular, and extracurricular activities. Students participate in administrative

functions by being members of cells and committees like IQAC, Anti-ragging Committee, Students Grievance Redressal Committee, Internal Compliance Committee, Placement cell, IEDC, NISP and IIC.

Students' Union: The institution empowers the Students' Union to lead campus-wide student programs.

Class Committees: Class Committees, comprising three students from each class, contribute to the institutional ethos.

NSS – National Service Scheme: an integral part of DiST's commitment to community service.

DiST Clubs: The college boasts 18 student-led clubs, ranging from Anti-Narcotic Club, Cycling Club, Dance Club, Debate and public speaking Club, DOWE-Women's Club, SwaLe – Journalism Club, Drama Club, Fine Arts Club, Literary Club, Music Club, Nature Club, Photography Club, Quiz Club, Snehaswaram Club, Film Club, Yoga Club, Finance Club, HR Club and Marketing Club.

Department fests/College Fest: The departmental fests, such as 'DAKSH' by School of Management, 'DENOVO' by School of Social Work and 'D'IGINITO' by all other departments together , are key highlights.

Departmental Associations / Clubs

- Computer Science (PG) – Innovision
- Social Work – SADESS
- Commerce - Club Beta and Intenza
- Computer Science (UG) - Augmenta
- English - LITE-VISTA
- Media & Communication - AVAS

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/108
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1291

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was founded in 2010 and now has a strong global network of alumni in the fields of management, social work, and computer science. All of DiST's departments have department-specific alumni associations, and the college alumni association's general body meeting takes place in every year.

The president, vice president, secretary, joint secretary, and treasurer are among the elected office bearers who are selected from among the office bearers of the several departmental alumni associations. Through engaging sessions, alumni actively assist current students.

In order to bridge the gap between the curriculum and industry expectations, DiST alumni support placements, seminars, workshops, guest lectures, and invited talks.With donations from current students, alumni, staff, and administration, the DiST Students and Alumni Medical Aid Fund was created to support students and alumni in need of medical assistance.

Notable programs include the Akhil Babu Memorial Scholarship, which was created by the School of Social Work's former students and given to DiST's top graduating student each year. The alumni association of the School of Management also installed a refrigerator and water purifier in the department. All things considered, the Alumni Association actively supports the development and welfare of the college and its constituents.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/82
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DiST, an Arts and Science College under the De Paul Education Trust, owned by the Marymatha Province of the Vincentian Congregation, integrates its governance structure seamlessly with its vision and mission. The institution envisions becoming a premier centre that nurtures exceptional professionals by addressing physical, intellectual, emotional, and spiritual dimensions through focused training and personalized career guidance. Its mission emphasizes developing individuals' potential by offering cutting-edge training in modern technologies, enriched with spiritual, intellectual, and human values to prepare them for global challenges and a meaningful future.

The governance framework includes a policy-making body comprising the Trustees of De Paul Education Trust and the Provincial Administration, supported by an administrative decision-making team led by the Manager, Associate Manager, Principal, and Finance Officer. The Advisory Council, established by the College Management, provides consultative insights, while the Management Council, involving provincial council members and the Director/Principal, oversees key infrastructural decisions. Core committees like the Strategic Committee, Academic Monitoring Committee, and IQAC, alongside roles such as Director, Heads of Departments (HODs), Programme Coordinators, and the Office Superintendent, ensure effective supervision, quality enhancement, and student engagement. This integrated governance structure ensures

**alignment with the college's vision and mission in every aspect of
its operation.**

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/58
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The college exemplifies effective leadership through
decentralization and participative management, ensuring active
involvement of stakeholders such as committees, departments, office
holders, and students in decision-making processes aligned with
institutional values. Department heads function autonomously,
prioritizing stakeholder input—especially from students—when
formulating and implementing policies.**

**With a goal to achieve autonomy by 2033, the college has expanded
its UG and PG programs while improving infrastructure and library
facilities. The Governing Body has approved initiatives like BSc
Psychology and BSc Hotel Management & Culinary Arts. The
Institutional Quality Assurance Cell (IQAC) plays a pivotal role,
facilitating stakeholder-driven departmental discussions and
Academic Council presentations, which culminate in prioritized
proposals sent to the Governing Body. This collaborative approach
ensures departments address specific needs, the Library Committee
curates book lists, and the Management Committee oversees
infrastructure planning, fostering inclusive and strategic
institutional growth.**

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/59
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The successful execution of DiST's Strategic Plan showcases
collaboration between the management, IQAC, and the Strategic**

Committee. A significant achievement includes the establishment of a dedicated library block, emphasizing its role as a dynamic learning resource. DiST's library, housed in a dedicated block, is a fully computerized learning resource supporting education and research. It offers 19,120 books, rare volumes, journals, and e-resources, with access to 70 national and international periodicals. Equipped with WiFi, CCTV, D-Space for institutional archives, and desktops for browsing, it promotes a modern learning environment.

Powered by the DiCoMan software, the library ensures efficient operations with barcoding, OPAC access, book reservations, and seamless user management. Services include plagiarism checks (Drillbit), inter-library loans (DELNET), document delivery, and guidance in literature searches and bibliographies. Special resources support competitive exam preparation.

Open access, extended hours (8 AM–8 PM), and dedicated staff make it user-friendly. Activities like BookTalk radio broadcasts, reading competitions, and awards for the best users foster engagement. With a focus on inclusivity, innovation, and lifelong learning, the library exemplifies DiST's commitment to academic excellence and holistic growth.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/60
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college follows a well-defined organizational hierarchy as outlined in its manual. Managed by the De Paul Education Trust, the institution operates under the leadership of the Provincial Superior of Marymatha Province, who serves as the President of the Trust and General Manager of the college. The Governing Body, comprising all trustees, handles decision-making, while the Administrative Body—including the Manager, Principal, Vice Principal, and Finance Director as ex-officio members—ensures streamlined governance.

The Principal oversees daily operations, ensuring the smooth functioning of teaching-learning and administrative processes. A

staff selection committee, appointed by the administrative body, recruits qualified personnel based on professional merit. Departmental activities are managed by Directors, Heads of Departments (HODs), and Programme Coordinators, who guide faculty in their roles. Faculty responsibilities include teaching, curriculum development, assessment, and co-curricular engagement.

Key personnel, such as the Librarian, Office Superintendent, and Placement Coordinators, have clearly defined roles. Adherence to institutional policies is ensured through a documented code of conduct for teaching and non-teaching staff. This structured framework promotes effective administration and delineates responsibilities across the institution.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/61
Link to Organogram of the institution webpage	https://depaul.edu.in/aboutus/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

DiST management cares deeply about the well-being of its teaching and non-teaching staff, offering several benefits and support

measures. The Employee Provident Fund provides financial security after retirement, and the ESI scheme ensures free medical care. Staff are given casual and annual leave, and female employees can take up to six months of maternity leave.

To support professional growth, PhD scholars and faculty are granted leave to attend meetings, FDPs, seminars, and workshops, with registration fees paid by the college. Faculty also receive financial help to buy laptops through the BYOD (Bring Your Own Devise) program. Support staff are provided free uniforms, and everyone receives festival allowances during Onam.

The college organizes monthly staff meetings with birthday celebrations and an annual staff tour. Hostel facilities and meals are offered at reduced rates for staff from far away. Facilities include a gym for staff and students, CCTV-monitored parking, a reprographic center, and a canteen. Salary increases are based on service, performance, and a fixed yearly amount, showing the institution's dedication to its staff.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/62
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`10`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`40`

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

`DiST follows a structured performance appraisal system for both`

teaching and non-teaching staff, ensuring fair and comprehensive evaluations.

For teaching staff, a 360-degree appraisal is conducted. Student feedback is collected twice per semester for all subjects to assess teaching effectiveness. Colleague feedback within the department is gathered annually, offering peer insights. Teaching staff also complete a yearly self-evaluation, documenting their workload, roles, contributions, programs organized, publications, workshops attended, and additional qualifications. Further appraisals are conducted by the Director/HOD/Programme Coordinator and the Principal annually, ensuring multiple perspectives.

Non-teaching staff are evaluated through a detailed annual process. Student feedback, collected twice per semester, highlights the quality of their support services. Heads of departments and supervisors provide yearly feedback, along with a final appraisal by the Principal.

This multi-dimensional appraisal system reflects DiST's dedication to fostering excellence, accountability, and continuous improvement among its staff.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/66
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DiST prioritizes financial transparency and accuracy through systematic auditing processes. The institution has efficient mechanisms in place to manage and monitor its financial resources effectively.

Regular Audits: Internal and external audits are conducted regularly to ensure financial accountability. Internal audits are carried out quarterly using the intranet-based "Dicoman" system, adhering to departmental and chartered accountant guidelines for meticulous financial scrutiny.

External Audits: A Chartered Accountant performs external audits to identify and rectify discrepancies, issuing clearance certificates for compliance.

Reporting: Detailed financial reports are presented to the Principal and Management, promoting transparency and accountability in financial operations.

Regulatory Compliance: Financial reports are submitted on time to regulatory authorities, ensuring adherence to legal requirements.

Through the combined efforts of internal and external audits, along with oversight by the Finance Director, DiST maintains a strong commitment to financial integrity and responsible resource management.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/67
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

38.59

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

DePaul Institute of Science & Technology (DiST), a self-financing institution, places high importance on effective financial planning to ensure the optimal use of resources for growth. The institution follows a comprehensive approach, which includes continuous

budgeting and both internal and external financial audits, to support efficient fund mobilization and allocation.

At the departmental level, budgets play a key role in aligning resource allocation with organizational goals, under the oversight of central financial coordination. The budgeting process begins with departmental budgets, followed by the preparation of the institutional budget, which is then reviewed by the finance department. This process includes forecasting, policy alignment, and a careful evaluation of the institution's financial status. The final budget is approved after discussions and revisions, ensuring it aligns with the institution's strategic goals.

Year-end audits compare budgeted and actual expenses, enabling corrective actions. DiST's funding sources include fees, loans, and support from various entities, which are carefully allocated to cover staff salaries, infrastructure, and operational costs. This financial management system ensures fiscal responsibility while supporting DiST's continued growth and development.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/89
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1)SKILL UP ATP BY ADVANCED LEANERS AT DiST

The Internal Quality Assurance Cell (IQAC) of DiST, Angamaly organized "Skill Up," an administrative training programme for non-teaching staff during the academic year 2023-24. Advanced learners from various departments conducted sessions covering topics like basic English, digital marketing, government schemes, managerial skills, stress management, and smartphone photography. The programme began on March 7, 2023, and concluded on April 15, 2024, with interactive and skill-building sessions. It promoted collaboration between students and staff, enhancing administrative proficiency. The program ended with feedback from participants and certificates distributed to student trainers.

2) "Solar Energy Integration at DiST: A Sustainable Future"

DiST's installation of solar panels marks a significant move towards sustainability, combining clean energy with practical benefits. This initiative helps reduce energy costs, raises environmental awareness among students and faculty, and demonstrates the advantages of renewable energy. Additionally, the installation of solar water heaters and solar charging stations for electric vehicles (EVs) further reduces energy consumption. Solar water heaters harness the sun's energy to heat water, eliminating the need for electricity or gas and lowering utility costs while reducing carbon emissions. The solar-powered EV charging stations use renewable energy, decreasing reliance on grid electricity.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/69
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

DiST has developed a strong framework for continuous improvement in its teaching-learning process, highlighted by the annual staff retreat, 'Renaissance.' The institution places great importance on analyzing student satisfaction surveys alongside staff surveys to gain valuable insights into educational alignment. To maintain quality, monthly audits of academic calendars and activity plans are conducted by Departmental Quality Assurance Cells, with additional semester-wise audits managed by the IQAC. The examination cell ensures transparency by planning and executing two internal exams, with clear communication of question papers, answer keys, and return dates. Progress cards are shared with students and parents, with regular PTA meetings held after the first internal exam to encourage parental involvement. DiST's commitment to high standards is further demonstrated by biannual internal audits for ISO certification. Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are clearly communicated at the start of each semester. DiST's dedication to excellence is reflected in its A grade from the NAAC in its first cycle, emphasizing its focus on continuous improvement and exceptional education.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/70
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://depaul.edu.in/IQAC/reports
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has implemented initiatives to promote gender equity and create an inclusive, safe, and supportive environment through various cells.

- **Anti-Ragging Cell:**
- **Conducted awareness programme for anti-ragging squad, class campaigns, seminar and poster making competition.**

- **Organization for Women Empowerment (DOWE):**
- **Organised workshops on dish wash making, umbrella making and screen printing aimed at enhancing entrepreneurial**

  capabilities of female students.
- **Women Anti-Harassment Cell:**

- Hosted class campaigns, street play, survey and seminar to create awareness and empower women against harassment.

- **Anti-Narcotic Cell:**

- Conducted bike and cycle rally, drama, quiz on anti-ragging laws and seminar on the rules for a drug free campus for a better tomorrow.

- **Grievance Redressal Cell:**

- Actively addresses student grievances and ensures timely resolutions.

- **Value Education:**

- Conducts weekly sessions that promote gender equity and moral values among students.

- **Counselling and Mentoring Services:**

- Mental health programme for nurturing young minds, workshop on mentoring skills, orientation on mentoring for new faculties, wellbeing plan workshops, and classes and training for students were conducted.

DiST provides specific facilities to ensure the safety, security and well-being of women on campus, including CCTV surveillance, separate restrooms and sick rooms.

File Description	Documents
Annual gender sensitization action plan	https://aqar.depaul.edu.in/view/criteria/75
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://aqar.depaul.edu.in/view/criteria/75

7.1.2 - The Institution has facilities for alternate sources of energy and energy   B. Any 3 of the above

**conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is committed to fostering environmental sustainability through a comprehensive waste management system. Several initiatives have been implemented across the campus to manage different types of wastes and promote environmental awareness.

- **Solid Waste Management:**

The campus focuses on waste segregation, with separate bins for plastic, paper, and food waste. Food waste is collected for animal fodder, while recyclables are sold. The campus also features an organic vegetable garden that utilizes kitchen waste for composting, promoting a circular approach to waste management. Used napkins are incinerated, maintaining a clean and sanitary environment on campus. The institution discourages the use of disposable plastics, flex boards, and banners.

- **Liquid Waste Management:**

Fluid waste is treated and repurposed for garden irrigation, contributing to water conservation while supporting the campus's sustainability goals.

- **E-Waste Management:**

To minimize e-waste, the institution performs in-house repairs and collaborates with external organizations for responsible disposal. An MOU with a local organization ensures the proper handling of electronic waste, reducing the environmental impact of e-waste.

- **Waste Recycling System:**

The institution actively promotes recycling through initiatives such as composting organic waste, and recycling paper and plastics.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college implements several initiatives to support inclusivity:

- Celebration of Festivals: Celebration of festivals like Onam and Christmas in the campus encourages religious and cultural harmony, helping students appreciate diverse traditions and values.
- Outreach Programmes: Departments regularly conduct outreach initiatives, visiting marginalized communities such as orphanages, old age homes, and homes for the differently-abled, fostering social responsibility and empathy.
- Empathy Training: Students are trained in empathy through special events like 'Jingle Bells,' which fosters cultural competitions involving specially-abled students, promoting inclusivity and understanding.
- Financial Support: The institution provides scholarships to economically disadvantaged students, ensuring financial constraints do not hinder their education.
- Rural Exposure: Rural camps organized by departments expose students to rural cultures and issues, fostering understanding of diverse living conditions and needs.
- Health Awareness: The institution conducts health awareness programmes on issues like cancer and AIDS, promoting inclusivity by addressing health challenges that affect individuals across cultural, regional, and socioeconomic diversities.
- Celebration of Important Days: National and global days are celebrated to inculcate a sense of unity and brotherhood.

These initiatives create an inclusive, compassionate, and socially responsible environment for students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution emphasizes holistic education to cultivate responsible citizenship, reflecting the values enshrined in the Constitution of India. Several initiatives are in place to promote constitutional awareness and national responsibility:

- Constitutional Awareness: The Preamble is displayed in the reception, and the college handbook includes fundamental rights and duties to inform students of their constitutional obligations.
- National Celebrations: Independence Day, Republic Day, and Constitution Day are celebrated annually, instilling respect for the nation's history and its constitutional values.
- Human Rights and Legal Awareness: NSS Units and the School of Social Work organize seminars on Human Rights Day, addressing constitutional rights, gender issues, and law violations.
- Leadership and Empowerment: Opportunities for student leadership help develop confidence, problem-solving, and teamwork skills, contributing to national development.
- Women's Cell: The Women's Cell conducts workshops, awareness programmes, and discussions on gender and identity issues, promoting gender equality and social responsibility.
- Legal Assistance: The Legal Service Providing Centre provide legal advice to students and community, emphasizing constitutional rights and offering support in cases of rights violations.

Through these initiatives, the college actively promotes the values of justice, equality, and responsibility, ensuring students are equipped to be active, informed citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://aqar.depaul.edu.in/view/criteria/91
Any other relevant information	https://aqar.depaul.edu.in/view/criteria/91

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

A. All of the above

teachers, administrators and other staff   4.
Annual awareness programmes on Code of
Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organizes national and international commemorative days, events, and festivals to promote patriotism, unity, cultural diversity, and social responsibility among students and staff.

- **National and International Days: Independence Day, Teachers' Day, Republic Day, Constitutional Day, National Youth Day, and International Women's Day are observed with respect, including talks, programs, and activities that instill patriotism and unity.**
- **Cultural and Religious Festivals: The college celebrates a wide array of festivals, including Onam, Kerala Piravi, Christmas, Eid, Holi, and Easter, encouraging cultural diversity and fostering respect for different traditions and values.**
- **Special Observances: The college organizes special events like World Yoga Day, International Day Against Drug Abuse and Illicit Trafficking, World Environmental Day.**
- **Health Awareness: Awareness programmes on Cancer Day and HIV/AIDS Day are conducted to educate and inform the campus community. Additionally, the School of Social Work observes various days related to mental health, Alzheimer's, elders, domestic violence, and international social work.**

- **Literary and Creative Celebrations: The institution hosts literary competitions, seminars, and programmes for Environmental Day and Earth Day. The School of Media and**

Communication also commemorates International Press Day, Animation Day, and Photography Day to promote awareness of press freedom and creative expression.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Renaissance

1. Objectives of the Practice

- **To assess academic and non-academic performance**

- **To plan activities for the upcoming year**

2. Context

'Renaissance' evaluates academic and non-academic progress, aligning departmental goals with student growth and institutional objectives, integrating teaching, learning, and extracurricular activities.

3. The Practice

Each academic year, staff participate in a two-day retreat with expert talks, discussions, and evaluations.

4. Evidence of Success

Clear communication, ongoing curriculum evaluations, and staff training have improved student performance.

2. Title of the Practice: Sahapadikku Oru Veedu

1. Objectives of the Practice

- **To provide support to DiST family members in need of housing**

- **To raise awareness about essential needs and social responsibility**

2. Context

DiST launched "Sahapadikku Oru Veedu" to provide housing for those in need, aligning with the government's "Shelter for All" mission and fostering socially responsible professionals.

3. The Practice

Each year, DiST builds a secure home for a deserving staff member or student, with funding from students, staff, and the community.

4. Evidence of Success

Since 2016, eight homes have been built through the DiST community's efforts.

2023-2024 -1 House cost 720000.00

File Description	Documents
Best practices in the Institutional website	https://depaul.edu.in/IQAC/best_practice
Any other relevant information	https://aqar.depaul.edu.in/view/criteria/94

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

DiST's 'Saktheekaran Mission' comprises three key initiatives: 'Vanchit Saktheekaran Mission', which focuses on supporting the underprivileged; 'Shishya Saktheekaran Mission', aimed at empowering students through skill development; and 'Samudaay Saktheekaran Mission', which strengthens the local community.

- **Under 'Vanchit Saktheekaran Mission,' the 'Sahapadikku Oru Veedu' project builds or renovates homes for financially disadvantaged. Additionally, 'Jingle Bells' celebrates Christmas and New Year with differently-abled students, bringing joy through cultural events.**
- **'Shishy Saktheekaran Mission' promotes student growth through**

various programmes, conferences, and the 'School of Professional Development,' which improves soft skills. The college also fosters innovation and entrepreneurship through the 'Innovation and Entrepreneurship Development Cell' and collaborates with the 'Additional Skill Acquisition Programme.'

- 'Samudaay Saktheekaran Mission' contributes to the local community through rural camps, medical, dental, and blood donation drives, legal counselling, and initiatives like 'Snehaswaram' and 'Each One Teach One,' which aim to empower the community.

DiST's dedication to its vision and mission is reflected in these comprehensive efforts, ensuring that empowerment reaches beyond academics, benefiting both students and the surrounding community.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **At DiST, curriculum development forms the backbone of academic progress. Departments align activities with the institution's vision through well-structured calendars, timetables, and lesson plans, incorporating feedback from students and guardians. Biannual evaluations ensure alignment with institutional goals.**
- **An annual academic retreat refines teaching methodologies and finalizes schedules, while weekly department meetings monitor progress, with updates documented on the intranet.**
- **Students gain practical insights through workshops, seminars, industrial visits, and projects. Personalized counselling and mentoring address individual challenges, and weekly remedial classes aid slow learners, improving overall performance. Increased library usage promotes independent learning.**
- **Class committees meet twice per semester to resolve concerns, and the Examination Cell oversees assessments and progress reporting. Advanced tools like Drilbit plagiarism software and Dicoman and new system Dicuman enhance document management and streamline club and event activities.**
- **The Academic Monitoring Committee ensures compliance with plans through biannual evaluations, while departmental associations enrich learning with talks and competitions.**
- **Through innovation, comprehensive support, and co-curricular opportunities, DiST fosters academic excellence, equipping students for a successful future.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://aqar.depaul.edu.in/view/criteria/1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- DiST upholds academic rigor by adhering to MG University's syllabus, academic calendar, and examination schedule. The annual retreat, Renaissance, shapes departmental calendars, encompassing bridge programs, internal exams, value education, seminars, industry visits, and add-on courses.
- Departments align semester activity plans with the consolidated college calendar. Teachers prepare detailed lesson plans with teaching strategies and resources, documenting progress on the DiCoMan Intranet.
- Monthly quality assurance audits ensure compliance with plans, while the Academic Monitoring Committee evaluates semester-end performance and reports to the IQAC. DiST adopts Outcome-Based Education and Continual Internal Evaluation to ensure effective learning outcomes.
- Student's attendance and internal exam marks are displayed on DiCoMan, providing students with easy access. Internal exam results are analysed to identify weak students, who are supported with targeted remedial classes. Teachers maintain high standards by preparing question papers and answer keys.
- Teachers and students utilize Moodle and Classrooms for sharing notes, submitting assignments, and conducting online exams.
- Parents stay informed through PTA meetings and open houses. Sessional marks are transparently displayed at semester-end, with grievances addressed by department and college-level committees.
- This structured and transparent academic framework fosters continual improvement, empowering students for academic excellence and holistic growth.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://aqar.depaul.edu.in/view/criteria/2

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development	A. All of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

135

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1300

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **DiST is dedicated to shaping responsible and caring individuals who can contribute positively to society. The college offers value education classes every week, covering important topics like moral values, human rights, environmental protection, and social responsibility, helping students develop a strong ethical foundation.**
- **All undergraduate programs include mandatory courses on Environmental Protection and Human Rights, ensuring students are aware of these crucial issues. The School of Professional Development focuses on personal growth, while the "Each One Teach One" and students exchange programs contribute more in academic development.**
- **The De Paul Organization for Women Empowerment helps female students build self-defence skills, promotes women's safety, and encourages entrepreneurship. DiST students also make and sell umbrellas and dish wash liquid to earn independently, promoting self-reliance and financial independence.**
- **Students support their community through the "Sahapadiku Oru Veedu" program, which raises funds for house building and offers manual labour. DiST also organizes medical camps, blood donation drives, and rural outreach programs to support local communities.**
- **The college promotes sustainability through organic farming, recycling, and creating eco-friendly products. With a focus on entrepreneurship, social justice, and environmental care, DiST prepares students to become leaders who make a positive impact on the world**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

53

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

829

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://depaul.edu.in/IQAC/curriculum_feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://depaul.edu.in/IQAC/curriculum_feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

545

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

79

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts a comprehensive strategy to support student growth, starting with Orientation Programs and Bridge Courses designed to lay a strong academic foundation for new students. To enhance skill development, students participate in Aptitude Training and Add-On Programs, while the School of Professional Development (SPD) focuses on improving employability through soft skills training and talent recognition initiatives.

Advanced learners are provided opportunities to engage in research publications, presentations, external workshops, and programs such as 'Each One Teach One' and 'Talk to a Foreigner,' organized by SPD. They also benefit from access to a specialized E-library and financial support for completing MOOCs through platforms like NPTEL, SWAYAM, and Coursera. Moreover, the institution encourages participation in inter-collegiate events by offering partial funding.

For students requiring additional support, the institution conducts periodic assessments, such as internal exams and module-based tests, to identify areas for improvement and offers remedial coaching. A mentoring system and first-year counseling services provide personalized assistance to address individual learning needs.

This integrated approach ensures a balanced and inclusive learning experience, preparing students to meet academic and professional challenges effectively.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/11
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1441	87

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-focused methods to enhance learning experiences, including experiential learning, participative learning, and problem-solving techniques. Experiential learning is emphasized through the integration of practical industrial exposure with academic studies. This includes workshops, seminars, industrial visits, and interactions with industry professionals. Students actively engage in department-specific clubs and events like Trade Fair, where they simulate trading activities, as well as college festivals such as Dignito, Daksh, IFest, and Diora, which provide practical learning opportunities in their fields.

Outreach programs, such as visits to orphanages and old age homes, offer students an understanding of social challenges, while the curriculum incorporates block placements, field visits, rural camps, and initiatives like Snehaswaram to address societal issues. Industrial visits expose students to current industry trends and innovations. Unique initiatives like Each One Teach One promote peer learning and career guidance, while international exposure is provided through an exchange program with James Cook University in Australia.

Participative learning is fostered through club activities, day celebrations, inter-departmental competitions, skill development

programs, and student exchange programs. Additionally, webinars, video conferences, and college festivals further enhance collaborative learning. Problem-solving skills are developed through hands-on activities such as case studies, lab sessions, internships, and projects.

This holistic and integrated approach equips students with practical skills, critical thinking abilities, and a strong sense of social responsibility, preparing them for both professional and societal challenges.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://aqar.depaul.edu.in/view/criteria/12

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute places a high priority on a well-developed ICT infrastructure to enhance academic, administrative, and operational processes, managed by a dedicated system administrator. With 25 Wi-Fi access points and a 135 Mbps broadband connection, students and faculty enjoy seamless high-speed internet access, enabling effective digital engagement. The Institute's commitment to staying up-to-date is reflected in its in-house developed website, which is updated daily.

Faculty are equipped with internet-enabled computers in their cabins, promoting efficient integration of technology into their work. Classrooms and seminar halls are outfitted with ceiling-mounted LCD projectors or LED TVs to support ICT-based teaching. Faculty utilize these resources alongside advanced software, audio tools, editing applications, mobile and web platforms, and online tools like Moodle, Google Classroom, and Webex for assignments and seminars.

The E-Library provides extensive access to resources such as ProQuest, DELNET, and the National Digital Library of India, offering a wealth of e-journals and e-books. University question papers are readily available on the intranet for reference. Students are also encouraged to participate in MOOCs on platforms like NPTEL, SWAYAM, and Coursera. The Institute's affiliation

with SWAYAM NPTEL since August 2017 has resulted in numerous certifications, reinforcing its dedication to advancing digital education.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

563

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism for internal assessment at the Institute is transparent and robust, emphasizing both frequency and methodology.

The Institute follows the university-prescribed assessment schemes and syllabus for all programs. Continuous Internal Evaluation materials, such as assignment records and internal marks, are systematically audited and stored on the intranet, ensuring accessibility for students and parents. The college handbook, available on the website, includes the academic calendar, departmental details, student guidelines, and university regulations. It also provides the program syllabus, detailing courses, credit hours, assessment criteria, and

internal evaluation components. Program and course objectives are also published on the website for easy reference.

Class animators guide students on the internal and university examination processes, while the Exam Cell organizes internal exams based on the academic calendar and semester plan. Exam schedules and related information are displayed on class notice boards. Semester plans specify timelines for assignments and seminars, including submission and mark publication dates. Students are required to complete subject-specific assignments and seminars as part of their academic activities.

Sessional marks are displayed for a week, allowing students to review their performance and raise queries before finalization. Faculty prepare internal exam question papers and answer keys, and after evaluation, students review their answer scripts. Marks are then uploaded to DiCoMan for student and parent access. Progress reports are issued post-exams, requiring parental signatures. Additionally, open houses are held each semester to facilitate parent-teacher interactions and discussions on student progress.

File Description	Documents
Any additional information	View File
Link for additional information	https://aqar.depaul.edu.in/view/criteria/16

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has established a three-tier grievance redressal system to address student concerns related to sessional marks. An academic calendar and semester activity plans are published annually to provide clarity on schedules. Detailed examination timetables are displayed on notice boards in advance. Faculty are responsible for preparing and submitting question papers and answer keys to the Exam Cell, while evaluated answer scripts are returned to students within ten days. This allows students to raise any assessment-related grievances with their class animator or Head of Department (HOD).

At the end of each semester, sessional marks are displayed on notice boards, with a one-week window for students to file grievances. Initial concerns are resolved within the department

by a committee comprising the HOD, a senior faculty member, the class animator, and the subject teacher. Grievances that remain unresolved are escalated to the College Grievance Redressal Cell, which reviews documentation and consults with relevant faculty and HODs. If necessary, students can further escalate issues to the University Grievance Redressal Cell.

The Academic Monitoring Committee (AMC) evaluates examination-related grievances and recommends improvements. For concerns about University Examinations, such as unexpectedly low marks, students report issues to their animator or HOD. The Principal forwards these complaints to the University's Controller of Examinations and ensures follow-up for resolution. Any responses or updates from the University are promptly communicated to the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://aqar.depaul.edu.in/view/criteria/17

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs) define the knowledge, skills, and attitudes graduates are expected to acquire, while Programme Specific Outcomes (PSOs) emphasize the distinct capabilities tied to each program. Course Outcomes (COs) describe the specific goals of individual courses. These outcomes are available on the Mahatma Gandhi University website and are further complemented by department-specific outcomes not included in the syllabus. Together, these POs, PSOs, and COs are carefully structured to equip students with industry-relevant competencies.

To ensure clarity, POs and PSOs are communicated to students, faculty, parents, and other stakeholders at the start of the program, especially during the 'DeBuds' initiation day. Instructors introduce course objectives, along with the related outcomes and assessment criteria, at the beginning of each course. Annual departmental meetings are held to review the previous year's activities and plan for the next, focusing on POs, PSOs, COs, and faculty responsibilities. Semester Activity

Plans, derived from these outcomes, guide faculty in delivering content effectively to students.

The Institute systematically tracks the achievement of outcomes by mapping POs, PSOs, and COs with numerical values. This enables precise assessment of student performance across courses and programs. Such detailed analysis helps evaluate program-specific outcomes for individual students and the entire cohort, ensuring a comprehensive understanding of educational achievements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://depaul.edu.in/academics/programs
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At DiST, student performance and progress are assessed using a direct grading system that includes Internal and Model Examinations, Assignments, Seminars, Attendance, Viva-Voce, and Internships, with a focus on formative assessments as specified in the syllabus. This method enables comprehensive monitoring of each student's growth throughout the program.

Assignments and seminar topics, selected by subject instructors based on intended outcomes, are given to students with clear submission deadlines, as outlined in the Semester Activity Plan posted in classrooms. This plan also includes the schedule for all examinations.

DiST's Outcome-Based Education (OBE) evaluation process consists of:

• Defining Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) for each program, in alignment with either the university syllabus or DiST's criteria. • Establishing Course Outcomes (COs) that align with POs and PSOs for each course. •Mapping each CO to the relevant POs and PSOs. • Using a rubric for CO evaluation, assigning grade points based on achievement percentages: above 60% (High), 50-60% (Medium), 40-50% (Low), and below 40% (zero). For CBCS Under Graduate Degree Programs post-2017, these thresholds are slightly adjusted. • Linking

**internal assessment components to the corresponding COs. •
Evaluating COs, POs, and PSOs at the end of each semester using
rubric indicators to assess attainment levels. • Calculating each
student's overall achievement at the conclusion of their program.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://aqar.depaul.edu.in/view/criteria/20

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

483

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://depaul.edu.in/assets/download/annualreport23_24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://depaul.edu.in/assets/download/sss_2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.73

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	www.upiasi.org

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

De Paul Institute of Science and Technology nurtures diverse creative talents across disciplines, fostering partnerships with industries and entrepreneurs.

. The institution facilitates student internships through strategic MoUs and enhances industry insights by maintaining memberships in professional organizations.

. The Innovation and Entrepreneurship Development Cell (IEDC) and the National Innovation and Start-Up Policy (NISP) Cell host workshops and seminars to strengthen entrepreneurial skills and provide government-supported assistance to start-ups.

. Focusing on the creation and transfer of knowledge, the library offers access to renowned databases such as DELNET and ProQuest, extensively utilized by faculty and students.

. The Moodle eLearning platform further enhances teaching and learning experiences.

. The institution encourages research through advanced degrees, quality journal publications, and policies promoting research and consultancy for societal growth. The De Paul Journal of Scientific Research (DJSR) serves as a platform for academics to share valuable insights.

. Additionally, the newsletter The Informer, produced by MA JMC students, hones skills in news reporting, editing, and design.

. The institution actively supports talent through academic events such as MS Excel Workshops, Trade Fairs, and Radio DiST, while students showcase creativity through installations, clay models, wall paintings, and other artistic projects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/23

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

66

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

19

File Description	Documents
URL to the research page on HEI website	https://depaul.edu.in/academics/dcrd
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

• Sahapadikku Oru Veedu brings the DiST community together to build homes for financially disadvantaged individuals.

• Jingle Bells, organized by SADESS, creates an inclusive platform for specially-abled children, fostering a sense of belonging and celebration.

• The Each One Teach One initiative empowers students to teach English to underprivileged Malayalam-medium students at Holy Family School.

• KOOTTU, a student-driven initiative by the School of English, provides food, clothing, recreational activities, and companionship to the underprivileged.

• Outreach programmes such as HOPE by the School of Management and Santhwanam by School of Commerce engages with homes for the destitute, offering performances, games, essential supplies, and shared meals.

• Patheyam, a monthly outreach program by the School of English, distributes food packets to those in need, extending a hand of support.

• Floresta 23, an educational nature camp organized for Computer Science PG students in collaboration with the Forest Department, explores the wonders of nature.

• The Snehaswaram Club organizes events such as Snehathanal to provide support and companionship to isolated individuals.

- **The Social Work Department's THALIR 2K23 is a rural camp designed for MSW students, emphasizing the study of community dynamics, rapport building, conducting surveys, and applying theoretical knowledge.**

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/33
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

62

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1441

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

182

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is set on a well-maintained 6-acre, 70-cent campus, with a built-up area of 10,611.97 square meters dedicated to teaching and learning spaces. It features an open-air auditorium, a large auditorium, two conference halls, and a seminar hall, all designed for various events, training sessions, and workshops.

There are 52 spacious, ventilated classrooms, equipped with 27 LCD projectors, 28 LED TVs, 2 interactive panel boards, and specialized spaces such as TV rooms, an audio recording studio, and a video screening and editing suite to enhance the learning experience.

The college also offers three well-equipped computing labs with an average of 60 systems per lab, an 800-square-foot art lab, and a 2D Classic Animation Lab. A dedicated server room supports 323 systems with 1 GBPS speed. All computers are licensed with Microsoft Campus and other essential software, including Autodesk and Adobe suites.

The campus is equipped with 21 Wi-Fi access points and a 400 Mbps broadband connection to ensure seamless connectivity. Multimedia

students have access to advanced labs, including a VFX studio
with a Chroma background and a digital media store.

Additional amenities include 24-hour power supply, accessibility
features for Divyangjan, sewage treatment, sick rooms, staff
rooms, and designated parking.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/39

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college emphasizes sports with well-maintained courts for
volleyball, basketball, badminton, and table tennis. Trained
coaches, alongside a full-time physical education faculty, help
students excel in basketball, volleyball, and cricket, with
several achieving success at the university and state levels. The
college hosts an annual inter-collegiate volleyball tournament.
Shared sports grounds with De Paul English Medium School provide
additional practice space, and the gymnasium is equipped for
weightlifting and powerlifting.

For wellness, the college offers in-house yoga sessions and
celebrates International Yoga Day. Cultural activities are
supported by three seminar halls for events and practice
sessions, along with specialized studios, dubbing rooms, and
editing suites for student projects.

In film and media, the college provides professional cameras,
shooting gear, and a 750-seat auditorium. The digital lab for
movie editing further enhances the creative environment.

Community service is active, with two NSS units and 100
volunteers participating in initiatives like blood donation
drives, organic farming, and a medicinal plant garden. Annual NSS
camps and social projects encourage students to engage with and
contribute to the community.

The college hosts various celebrations, including youth
festivals, inter-collegiate events, and local festival-related

activities, enriching student life with events like College Day and Arts Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/40

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/103
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.43

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since its full automation in 2002, our library has been powered by the in-house developed 'DiCoMan' software, which features modules for Acquisition, Cataloguing, Circulation (Issue, Return, and Renewals), Serials Control, and OPAC. Staffed by one librarian and two support personnel, the library is located in the administrative building and is equipped with modern ICT infrastructure, including fiber optic INTRANET connectivity.

The library's collection includes 19140 books, 29 journals, and 70 periodicals, along with subscriptions to ProQuest, DELNET, and the National Digital Library of India, providing extensive access to e-resources. Users benefit from open access, with separate reading and reference areas. Additional features include attendance tracking, new arrivals displays, and CCTV surveillance for security.

The reading room, which accommodates 60 students, is organized into sections such as circulation, periodicals, digital library, and stacks. The library also houses a collection of rare books and manuscripts. Barcoded circulation is supported by barcode readers and WEB OPAC software. The intranet offers link search functionality, and library announcements are posted on notice boards. Additionally, the library hosts annual celebrations and competitions to enhance user engagement and communication.

This modernized library combines automation and user-focused services for efficient, accessible information management.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://aqar.depaul.edu.in/view/criteria/41

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.67

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

101.58

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The De Paul Institute of Science and Technology is equipped with 27 classrooms featuring LCD projectors, 25 with LED TVs, and 2 Interactive Panel Boards to create an engaging learning experience. The entire 6-acre campus is covered by extensive CCTV surveillance, ensuring the safety and security of students and

staff. The college's technological infrastructure includes 298 computers, strategically positioned printers, and a strong Wi-Fi network supported by 22 routers, promoting a tech-savvy academic environment. The in-house developed Digital College Management System (DiCoMan) integrates key modules for Administration, Academics, Library, Accounts, and Stores, facilitating seamless communication and serving as a central hub for information. Regular updates to devices and software, along with robust antivirus protection, ensure the institution stays technologically up-to-date. A dedicated firewall enhances internet security, providing a safe and efficient online learning environment. The college's modern laboratories are designed to be both functional and aesthetically pleasing, creating an ideal space for hands-on learning. The hardware lab offers students practical experience in computer assembly and repair. By utilizing open-source tools, DiCoMan optimizes campus processes, reduces manual data entry, and ensures easy access to information, improving administrative efficiency.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/43

4.3.2 - Number of Computers

298

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

292.87

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

DiST's Digital Labs are efficiently managed by skilled staff responsible for software updates, system maintenance, and student supervision. Lab schedules align with class timetables, and both digital and manual attendance records are maintained for accuracy and transparency. The VFX Studio, part of the Digital Lab, is regularly monitored by faculty to ensure software and system updates, along with detailed record-keeping. The Audio Lab, staffed by sound specialists, focuses on recording, mixing, and editing, with a dedicated team member handling system upkeep. A log tracks equipment loans for student film projects. The Editing Suite is regularly updated to maintain its industry-standard facilities.

The college library remains open on working days, providing uninterrupted access to academic resources, with borrowing managed through student ID cards. Sports facilities are routinely checked and maintained, with players responsible for equipment and grounds upkeep. Computer repair requests are logged, with systems covered under an annual maintenance contract. Staff manage classrooms, infrastructure, and furniture, conducting yearly inspections for necessary repairs. Additionally, the campus's gymnasium, landscaping, waste management, electrical systems, UPS, generators, kitchen equipment, and washrooms are regularly maintained, ensuring a well-kept and sustainable

campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/48

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

20

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

144

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://depaul.edu.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

490

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

490

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

47

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative Engagement: DiST actively promotes student engagement and representation in various administrative, co-curricular, and extracurricular activities. Students participate in administrative functions by being members of cells and committees like IQAC, Anti-ragging Committee, Students Grievance Redressal Committee, Internal Compliance Committee, Placement cell, IEDC, NISP and IIC.

Students' Union: The institution empowers the Students' Union to lead campus-wide student programs.

Class Committees: Class Committees, comprising three students from each class, contribute to the institutional ethos.

NSS – National Service Scheme: an integral part of DiST's commitment to community service.

DiST Clubs: The college boasts 18 student-led clubs, ranging from Anti-Narcotic Club, Cycling Club, Dance Club, Debate and public speaking Club, DOWE-Women's Club, SwaLe – Journalism Club, Drama Club, Fine Arts Club, Literary Club, Music Club, Nature Club, Photography Club, Quiz Club, Snehaswaram Club, Film Club, Yoga Club, Finance Club, HR Club and Marketing Club.

Department fests/College Fest: The departmental fests, such as 'DAKSH' by School of Management, 'DENOVO' by School of Social Work and 'D'IGINITO' by all other departments together , are key highlights.

Departmental Associations / Clubs

- **Computer Science (PG) – Innovision**
- **Social Work – SADESS**
- **Commerce - Club Beta and Intenza**
- **Computer Science (UG) - Augmenta**
- **English - LITE-VISTA**
- **Media & Communication - AVAS**

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/108
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1291

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was founded in 2010 and now has a strong global network of alumni in the fields of management, social work, and computer science. All of DiST's departments have department-specific alumni associations, and the college alumni association's general body meeting takes place in every year.

The president, vice president, secretary, joint secretary, and

treasurer are among the elected office bearers who are selected from among the office bearers of the several departmental alumni associations. Through engaging sessions, alumni actively assist current students.

In order to bridge the gap between the curriculum and industry expectations, DiST alumni support placements, seminars, workshops, guest lectures, and invited talks.With donations from current students, alumni, staff, and administration, the DiST Students and Alumni Medical Aid Fund was created to support students and alumni in need of medical assistance.

Notable programs include the Akhil Babu Memorial Scholarship, which was created by the School of Social Work's former students and given to DiST's top graduating student each year. The alumni association of the School of Management also installed a refrigerator and water purifier in the department. All things considered, the Alumni Association actively supports the development and welfare of the college and its constituents.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/82
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DiST, an Arts and Science College under the De Paul Education Trust, owned by the Marymatha Province of the Vincentian Congregation, integrates its governance structure seamlessly with its vision and mission. The institution envisions becoming a premier centre that nurtures exceptional professionals by

addressing physical, intellectual, emotional, and spiritual dimensions through focused training and personalized career guidance. Its mission emphasizes developing individuals' potential by offering cutting-edge training in modern technologies, enriched with spiritual, intellectual, and human values to prepare them for global challenges and a meaningful future.

The governance framework includes a policy-making body comprising the Trustees of De Paul Education Trust and the Provincial Administration, supported by an administrative decision-making team led by the Manager, Associate Manager, Principal, and Finance Officer. The Advisory Council, established by the College Management, provides consultative insights, while the Management Council, involving provincial council members and the Director/Principal, oversees key infrastructural decisions. Core committees like the Strategic Committee, Academic Monitoring Committee, and IQAC, alongside roles such as Director, Heads of Departments (HODs), Programme Coordinators, and the Office Superintendent, ensure effective supervision, quality enhancement, and student engagement. This integrated governance structure ensures alignment with the college's vision and mission in every aspect of its operation.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/58
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college exemplifies effective leadership through decentralization and participative management, ensuring active involvement of stakeholders such as committees, departments, office holders, and students in decision-making processes aligned with institutional values. Department heads function autonomously, prioritizing stakeholder input—especially from students—when formulating and implementing policies.

With a goal to achieve autonomy by 2033, the college has expanded its UG and PG programs while improving infrastructure and library facilities. The Governing Body has approved initiatives like BSc

Psychology and BSc Hotel Management & Culinary Arts. The Institutional Quality Assurance Cell (IQAC) plays a pivotal role, facilitating stakeholder-driven departmental discussions and Academic Council presentations, which culminate in prioritized proposals sent to the Governing Body. This collaborative approach ensures departments address specific needs, the Library Committee curates book lists, and the Management Committee oversees infrastructure planning, fostering inclusive and strategic institutional growth.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/59
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The successful execution of DiST's Strategic Plan showcases collaboration between the management, IQAC, and the Strategic Committee. A significant achievement includes the establishment of a dedicated library block, emphasizing its role as a dynamic learning resource. DiST's library, housed in a dedicated block, is a fully computerized learning resource supporting education and research. It offers 19,120 books, rare volumes, journals, and e-resources, with access to 70 national and international periodicals. Equipped with WiFi, CCTV, D-Space for institutional archives, and desktops for browsing, it promotes a modern learning environment.

Powered by the DiCoMan software, the library ensures efficient operations with barcoding, OPAC access, book reservations, and seamless user management. Services include plagiarism checks (Drillbit), inter-library loans (DELNET), document delivery, and guidance in literature searches and bibliographies. Special resources support competitive exam preparation.

Open access, extended hours (8 AM-8 PM), and dedicated staff make it user-friendly. Activities like BookTalk radio broadcasts, reading competitions, and awards for the best users foster engagement. With a focus on inclusivity, innovation, and lifelong learning, the library exemplifies DiST's commitment to academic excellence and holistic growth.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/60
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college follows a well-defined organizational hierarchy as outlined in its manual. Managed by the De Paul Education Trust, the institution operates under the leadership of the Provincial Superior of Marymatha Province, who serves as the President of the Trust and General Manager of the college. The Governing Body, comprising all trustees, handles decision-making, while the Administrative Body—including the Manager, Principal, Vice Principal, and Finance Director as ex-officio members—ensures streamlined governance.

The Principal oversees daily operations, ensuring the smooth functioning of teaching-learning and administrative processes. A staff selection committee, appointed by the administrative body, recruits qualified personnel based on professional merit. Departmental activities are managed by Directors, Heads of Departments (HODs), and Programme Coordinators, who guide faculty in their roles. Faculty responsibilities include teaching, curriculum development, assessment, and co-curricular engagement.

Key personnel, such as the Librarian, Office Superintendent, and Placement Coordinators, have clearly defined roles. Adherence to institutional policies is ensured through a documented code of conduct for teaching and non-teaching staff. This structured framework promotes effective administration and delineates responsibilities across the institution.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/61
Link to Organogram of the institution webpage	https://depaul.edu.in/aboutus/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

DiST management cares deeply about the well-being of its teaching and non-teaching staff, offering several benefits and support measures. The Employee Provident Fund provides financial security after retirement, and the ESI scheme ensures free medical care. Staff are given casual and annual leave, and female employees can take up to six months of maternity leave.

To support professional growth, PhD scholars and faculty are granted leave to attend meetings, FDPs, seminars, and workshops, with registration fees paid by the college. Faculty also receive financial help to buy laptops through the BYOD (Bring Your Own Devise) program. Support staff are provided free uniforms, and everyone receives festival allowances during Onam.

The college organizes monthly staff meetings with birthday

celebrations and an annual staff tour. Hostel facilities and meals are offered at reduced rates for staff from far away. Facilities include a gym for staff and students, CCTV-monitored parking, a reprographic center, and a canteen. Salary increases are based on service, performance, and a fixed yearly amount, showing the institution's dedication to its staff.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/62
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

DiST follows a structured performance appraisal system for both teaching and non-teaching staff, ensuring fair and comprehensive evaluations.

For teaching staff, a 360-degree appraisal is conducted. Student feedback is collected twice per semester for all subjects to assess teaching effectiveness. Colleague feedback within the department is gathered annually, offering peer insights. Teaching staff also complete a yearly self-evaluation, documenting their workload, roles, contributions, programs organized, publications, workshops attended, and additional qualifications. Further appraisals are conducted by the Director/HOD/Programme Coordinator and the Principal annually, ensuring multiple perspectives.

Non-teaching staff are evaluated through a detailed annual process. Student feedback, collected twice per semester, highlights the quality of their support services. Heads of departments and supervisors provide yearly feedback, along with a final appraisal by the Principal.

This multi-dimensional appraisal system reflects DiST's dedication to fostering excellence, accountability, and continuous improvement among its staff.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/66
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DiST prioritizes financial transparency and accuracy through systematic auditing processes. The institution has efficient mechanisms in place to manage and monitor its financial resources effectively.

Regular Audits: Internal and external audits are conducted regularly to ensure financial accountability. Internal audits are carried out quarterly using the intranet-based "Dicoman" system, adhering to departmental and chartered accountant guidelines for meticulous financial scrutiny.

External Audits: A Chartered Accountant performs external audits

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to identify and rectify discrepancies, issuing clearance
certificates for compliance.

Reporting: Detailed financial reports are presented to the
Principal and Management, promoting transparency and
accountability in financial operations.

Regulatory Compliance: Financial reports are submitted on time to
regulatory authorities, ensuring adherence to legal requirements.

Through the combined efforts of internal and external audits,
along with oversight by the Finance Director, DiST maintains a
strong commitment to financial integrity and responsible resource
management.
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File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/67
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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38.59
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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

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DePaul Institute of Science & Technology (DiST), a self-financing
institution, places high importance on effective financial
planning to ensure the optimal use of resources for growth. The
institution follows a comprehensive approach, which includes
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continuous budgeting and both internal and external financial audits, to support efficient fund mobilization and allocation.

At the departmental level, budgets play a key role in aligning resource allocation with organizational goals, under the oversight of central financial coordination. The budgeting process begins with departmental budgets, followed by the preparation of the institutional budget, which is then reviewed by the finance department. This process includes forecasting, policy alignment, and a careful evaluation of the institution's financial status. The final budget is approved after discussions and revisions, ensuring it aligns with the institution's strategic goals.

Year-end audits compare budgeted and actual expenses, enabling corrective actions. DiST's funding sources include fees, loans, and support from various entities, which are carefully allocated to cover staff salaries, infrastructure, and operational costs. This financial management system ensures fiscal responsibility while supporting DiST's continued growth and development.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/89
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1)SKILL UP ATP BY ADVANCED LEANERS AT DiST

The Internal Quality Assurance Cell (IQAC) of DiST, Angamaly organized "Skill Up," an administrative training programme for non-teaching staff during the academic year 2023-24. Advanced learners from various departments conducted sessions covering topics like basic English, digital marketing, government schemes, managerial skills, stress management, and smartphone photography. The programme began on March 7, 2023, and concluded on April 15, 2024, with interactive and skill-building sessions. It promoted collaboration between students and staff, enhancing administrative proficiency. The program ended with feedback from participants and certificates distributed to student trainers.

2) "Solar Energy Integration at DiST: A Sustainable Future"

DiST's installation of solar panels marks a significant move towards sustainability, combining clean energy with practical benefits. This initiative helps reduce energy costs, raises environmental awareness among students and faculty, and demonstrates the advantages of renewable energy. Additionally, the installation of solar water heaters and solar charging stations for electric vehicles (EVs) further reduces energy consumption. Solar water heaters harness the sun's energy to heat water, eliminating the need for electricity or gas and lowering utility costs while reducing carbon emissions. The solar-powered EV charging stations use renewable energy, decreasing reliance on grid electricity.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/69
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

DiST has developed a strong framework for continuous improvement in its teaching-learning process, highlighted by the annual staff retreat, 'Renaissance.' The institution places great importance on analyzing student satisfaction surveys alongside staff surveys to gain valuable insights into educational alignment. To maintain quality, monthly audits of academic calendars and activity plans are conducted by Departmental Quality Assurance Cells, with additional semester-wise audits managed by the IQAC. The examination cell ensures transparency by planning and executing two internal exams, with clear communication of question papers, answer keys, and return dates. Progress cards are shared with students and parents, with regular PTA meetings held after the first internal exam to encourage parental involvement. DiST's commitment to high standards is further demonstrated by biannual internal audits for ISO certification. Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are clearly communicated at the start of each semester. DiST's dedication to excellence is reflected in its A grade from the NAAC in its first cycle, emphasizing its focus on continuous

improvement and exceptional education.

File Description	Documents
Paste link for additional information	https://aqar.depaul.edu.in/view/criteria/70
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | **B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://depaul.edu.in/IQAC/reports
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has implemented initiatives to promote gender equity and create an inclusive, safe, and supportive environment through various cells.

- **Anti-Ragging Cell:**
- **Conducted awareness programme for anti-ragging squad, class campaigns, seminar and poster making competition.**

- Organization for Women Empowerment (DOWE):
- Organised workshops on dish wash making, umbrella making and screen printing aimed at enhancing entrepreneurial capabilities of female students.
- Women Anti-Harassment Cell:

- Hosted class campaigns, street play, survey and seminar to create awareness and empower women against harassment.

- Anti-Narcotic Cell:

- Conducted bike and cycle rally, drama, quiz on anti-ragging laws and seminar on the rules for a drug free campus for a better tomorrow.

- Grievance Redressal Cell:

- Actively addresses student grievances and ensures timely resolutions.

- Value Education:

- Conducts weekly sessions that promote gender equity and moral values among students.

- Counselling and Mentoring Services:

- Mental health programme for nurturing young minds, workshop on mentoring skills, orientation on mentoring for new faculties, wellbeing plan workshops, and classes and training for students were conducted.

DiST provides specific facilities to ensure the safety, security and well-being of women on campus, including CCTV surveillance, separate restrooms and sick rooms.

File Description	Documents
Annual gender sensitization action plan	https://aqar.depaul.edu.in/view/criteria/75
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://aqar.depaul.edu.in/view/criteria/75

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is committed to fostering environmental sustainability through a comprehensive waste management system. Several initiatives have been implemented across the campus to manage different types of wastes and promote environmental awareness.

- Solid Waste Management:

The campus focuses on waste segregation, with separate bins for plastic, paper, and food waste. Food waste is collected for animal fodder, while recyclables are sold. The campus also features an organic vegetable garden that utilizes kitchen waste for composting, promoting a circular approach to waste management. Used napkins are incinerated, maintaining a clean and sanitary environment on campus. The institution discourages the use of disposable plastics, flex boards, and banners.

- **Liquid Waste Management:**

Fluid waste is treated and repurposed for garden irrigation, contributing to water conservation while supporting the campus's sustainability goals.

- **E-Waste Management:**

To minimize e-waste, the institution performs in-house repairs and collaborates with external organizations for responsible disposal. An MOU with a local organization ensures the proper handling of electronic waste, reducing the environmental impact of e-waste.

- **Waste Recycling System:**

The institution actively promotes recycling through initiatives such as composting organic waste, and recycling paper and plastics.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college implements several initiatives to support inclusivity:

- **Celebration of Festivals: Celebration of festivals like Onam and Christmas in the campus encourages religious and cultural harmony, helping students appreciate diverse traditions and values.**
- **Outreach Programmes: Departments regularly conduct outreach initiatives, visiting marginalized communities such as orphanages, old age homes, and homes for the differently-abled, fostering social responsibility and empathy.**
- **Empathy Training: Students are trained in empathy through special events like 'Jingle Bells,' which fosters cultural competitions involving specially-abled students, promoting inclusivity and understanding.**
- **Financial Support: The institution provides scholarships to economically disadvantaged students, ensuring financial constraints do not hinder their education.**
- **Rural Exposure: Rural camps organized by departments expose students to rural cultures and issues, fostering understanding of diverse living conditions and needs.**
- **Health Awareness: The institution conducts health awareness programmes on issues like cancer and AIDS, promoting inclusivity by addressing health challenges that affect individuals across cultural, regional, and socioeconomic diversities.**

- **Celebration of Important Days: National and global days are celebrated to inculcate a sense of unity and brotherhood.**

These initiatives create an inclusive, compassionate, and socially responsible environment for students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution emphasizes holistic education to cultivate responsible citizenship, reflecting the values enshrined in the Constitution of India. Several initiatives are in place to promote constitutional awareness and national responsibility:

- **Constitutional Awareness: The Preamble is displayed in the reception, and the college handbook includes fundamental rights and duties to inform students of their constitutional obligations.**
- **National Celebrations: Independence Day, Republic Day, and Constitution Day are celebrated annually, instilling respect for the nation's history and its constitutional values.**
- **Human Rights and Legal Awareness: NSS Units and the School of Social Work organize seminars on Human Rights Day, addressing constitutional rights, gender issues, and law violations.**
- **Leadership and Empowerment: Opportunities for student leadership help develop confidence, problem-solving, and teamwork skills, contributing to national development.**
- **Women's Cell: The Women's Cell conducts workshops, awareness programmes, and discussions on gender and identity issues, promoting gender equality and social responsibility.**
- **Legal Assistance: The Legal Service Providing Centre provide legal advice to students and community, emphasizing constitutional rights and offering support in cases of rights violations.**

Through these initiatives, the college actively promotes the values of justice, equality, and responsibility, ensuring students are equipped to be active, informed citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://aqar.depaul.edu.in/view/criteria/91
Any other relevant information	https://aqar.depaul.edu.in/view/criteria/91

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organizes national and international commemorative days, events, and festivals to promote patriotism, unity, cultural diversity, and social responsibility among students and staff.

- **National and International Days:** Independence Day, Teachers' Day, Republic Day, Constitutional Day, National Youth Day, and International Women's Day are observed with respect, including talks, programs, and activities that instill patriotism and unity.
- **Cultural and Religious Festivals:** The college celebrates a wide array of festivals, including Onam, Kerala Piravi, Christmas, Eid, Holi, and Easter, encouraging cultural diversity and fostering respect for different traditions and values.
- **Special Observances:** The college organizes special events like World Yoga Day, International Day Against Drug Abuse and Illicit Trafficking, World Environmental Day.
- **Health Awareness:** Awareness programmes on Cancer Day and HIV/AIDS Day are conducted to educate and inform the campus community. Additionally, the School of Social Work observes various days related to mental health, Alzheimer's, elders, domestic violence, and international social work.

- **Literary and Creative Celebrations:** The institution hosts literary competitions, seminars, and programmes for Environmental Day and Earth Day. The School of Media and Communication also commemorates International Press Day, Animation Day, and Photography Day to promote awareness of press freedom and creative expression.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Renaissance

1. Objectives of the Practice

- **To assess academic and non-academic performance**

- To plan activities for the upcoming year

2. Context

'Renaissance' evaluates academic and non-academic progress, aligning departmental goals with student growth and institutional objectives, integrating teaching, learning, and extracurricular activities.

3. The Practice

Each academic year, staff participate in a two-day retreat with expert talks, discussions, and evaluations.

4. Evidence of Success

Clear communication, ongoing curriculum evaluations, and staff training have improved student performance.

2. Title of the Practice: Sahapadikku Oru Veedu

1. Objectives of the Practice

- To provide support to DiST family members in need of housing

- To raise awareness about essential needs and social responsibility

2. Context

DiST launched "Sahapadikku Oru Veedu" to provide housing for those in need, aligning with the government's "Shelter for All" mission and fostering socially responsible professionals.

3. The Practice

Each year, DiST builds a secure home for a deserving staff member or student, with funding from students, staff, and the community.

4. Evidence of Success

Since 2016, eight homes have been built through the DiST community's efforts.

2023-2024 -1 House cost 720000.00

File Description	Documents
Best practices in the Institutional website	https://depaul.edu.in/IQAC/best_practice
Any other relevant information	https://aqar.depaul.edu.in/view/criteria/94

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

DiST's 'Saktheekaran Mission' comprises three key initiatives: 'Vanchit Saktheekaran Mission', which focuses on supporting the underprivileged; 'Shishya Saktheekaran Mission', aimed at empowering students through skill development; and 'Samudaay Saktheekaran Mission', which strengthens the local community.

- Under 'Vanchit Saktheekaran Mission,' the 'Sahapadikku Oru Veedu' project builds or renovates homes for financially disadvantaged. Additionally, 'Jingle Bells' celebrates Christmas and New Year with differently-abled students, bringing joy through cultural events.
- 'Shishy Saktheekaran Mission' promotes student growth through various programmes, conferences, and the 'School of Professional Development,' which improves soft skills. The college also fosters innovation and entrepreneurship through the 'Innovation and Entrepreneurship Development Cell' and collaborates with the 'Additional Skill Acquisition Programme.'
- 'Samudaay Saktheekaran Mission' contributes to the local community through rural camps, medical, dental, and blood donation drives, legal counselling, and initiatives like 'Snehaswaram' and 'Each One Teach One,' which aim to empower the community.

DiST's dedication to its vision and mission is reflected in these comprehensive efforts, ensuring that empowerment reaches beyond academics, benefiting both students and the surrounding community.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The college aims to enhance its visibility through a robust digital marketing strategy to showcase achievements and activities. To optimize energy utilization, the solar power system will be expanded, and energy conservation awareness programmes will continue. The institution plans to execute more social outreach and skill enhancement programmes in collaboration with Extension Services and other entities for broader impact.

Advanced learners will be offered interdisciplinary training under the "Skill Up" initiative and mentorship roles. With the launch of B.Sc. Hotel Management and B.Sc.Psychology in the next academic year, pre-launch workshops and promotional campaigns will ensure smooth implementation.

Research and publications will be strengthened by encouraging faculty and students to contribute to reputed journals and to publish books. The college also plans to establish centres of excellence in key thrust areas and to sign new regional, national, and international MoUs while maximizing the impact of existing partnerships. Faculty development programmes will be organized to enhance teaching methodologies and promote professional growth.

Focused training will be provided to students for the University Kalolsavam to ensure greater participation and improved performance, aiming for top grades in more events. The college will also promote a culture of innovation and entrepreneurship.

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