DiST
Timeless Values; Timely Vision
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ADMISSION PROCEDURE

Welcome to De Paul Institute of Science & Technology (Autonomous), where excellence meets opportunity. Admission to various academic programs at DiST will adhere to the eligibility criteria prescribed by Mahatma Gandhi University, Kottayam. From the academic year 2024-2025, the University has introduced Four-Year Undergraduate Programs (FYUGP). The eligibility requirements for undergraduate admissions are alignment with the University regulations. For detailed information on admission requirements and eligibility criteria for undergraduate and postgraduate programs, please refer to the relevant admission prospectuses.

Follow this step-by-step guide to complete your admission process successfully for undergraduate, postgraduate programs.

STEP 1: UNDERSTAND ELIGIBILITY CRITERIA

Before starting your application, ensure you meet the specific eligibility requirements for your chosen program.

Eligibility

Undergraduate Programs

- Candidates must have completed 10+2 (Higher Secondary) or equivalent examination with the required minimum marks/ grade as specified by Mahatma Gandhi University.
- Specific subject and percentage requirements depend on the program.

Postgraduate Programs

- A Bachelor's degree in the relevant discipline with a minimum percentage (refer to the course-specific guidelines).
- Additional entrance tests or qualifications may be required for certain programs.

For detailed eligibility criteria, please refer to the Prospectus available on our website.

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STEP 2: REGISTRATION & ADMISSION PROCEDURE

1. **Online Registration**
   - Visit the official website of DiST college: www.depaul.edu.in
   - Navigate to the "Admissions" section and click on "Apply Online."
   - Register using a valid email ID and phone number. You will receive login credentials via email.
2. **Fill Out Application Form**
   - Log in to the portal and complete the application form.
   - Provide accurate details, including:
   - Personal information (name, date of birth, contact details, etc.).
   - Educational qualifications (10th and 12th marks, board and, year of passing).
   - Preferred programs.
3. Upload the following documents:
   - Recent passport-size photograph.
   - 10th and 12th mark sheets (UG programs)
   - Mark sheets and degree certificates for PG applicants.
   - Transfer Certificate (TC) and Conduct Certificate.
   - Community Certificate (if applicable).
   - Income certificate (if applicable)
4. Pay the Application Fee:

   Payment can be made via net banking, debit/credit cards, or UPI.

STEP 3: SELECTION PROCESS

- Admission is based on academic performance in the qualifying examination.
- A rank list will be published after application review.
- Reservation policies are followed as per Government norms.

- Applicants under specific quotas (e.g., sports, cultural, persons with disabilities) must provide appropriate certificates.
- The admission procedure for International Students is conducted online, allowing them to apply from their home countries. Physical presence in India is required only upon shortlisting for the chosen program.

STEP 4: PUBLICATION OF RANK LIST

- The rank list will be published on the official website of the College and in the application portal.
- Selected candidates will also receive a provisional Allotment Memo via email with the details of the next steps, such as document verification and fee payment.

STEP 5: DOCUMENT VERIFICATION

Candidates must report to the College for document verification with:

Original Documents:

- 10^{th}, 12^{th} and graduation certificates (if applicable).
- Transfer Certificate and Conduct Certificate from the institution last attended.
- Migration Certificate (if applicable).
- Eligibility Certificate (if required)
- Community/Reservation Certificate (if applicable).
- Aadhaar Card

Photocopies:

- Two copies of all original documents.

Photograph:

- Recent passport-size photographs.

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STEP 6: FEE PAYMENT

- Pay the admission fee as outlined in the Provisional Allotment Memo.
- Payment options include net banking, credit/debit cards, or UPI.
- Retain the payment receipt for future reference.

STEP 7: CONFIRMATION OF ADMISSION

After document verification and fee payment, candidates will receive an Admission Confirmation Letter.

IMPORTANT DATES

Stay updated with key dates for the admission process on the College website

www.depaul.edu.in

SCHOLARSHIPS AND FINANCIAL ASSISTANCE

DiST College offers various scholarships, including:

1. **Merit-Based Scholarships**: For top-performing students.
2. **Need-Based Financial Aid**: For economically weaker students.
3. **Government Scholarships**: For SC/ST/OEC, OBC(H) and minority students.
4. **Mar Abrahan Kattumana Scholarship**: For DiST UG who have secured 90% or above marks.
5. **Fr. Varkey Kattarath Scholarship**: For economically backward students.
6. **Fr. Alex Aikara Scholarship:** For sports students
7. **Fr. George Vattamkandathil Scholarship**: For international visit to foreign universities/student exchange programme

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8. **Fr. George Kallarackal Scholarship**: for Project
9. **Fr. George Mannara Scholarship**: For Priests and Nuns
10. **Fr. Antony Pauvathill Scholarship**: For the children of DiST staff members.

Visit the **Scholarships** section of our website for more details.

CONTACT US

For any queries, feel free to reach out to our Admissions Office:

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